

CORRESPONDENCE UPDATE

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**Background**

1. Following most Committee meetings, the Chair writes a letter to the relevant Cabinet Member or officer, summing up the Committee's comments and recommendations regarding the issues considered. At the Committee meeting on 19 September 2023, Members received a report detailing the correspondence sent and received up to that meeting.
  
2. Correspondence has been sent since that meeting and the current position is set out below:
  - i. **Response Received** – from Councillor Thomas, Leader, to the Chair, Councillor Wong's public letter, following scrutiny of the Cabinet Response to the Committee's Inquiry '*Shaping Cardiff's Post Pandemic Economic Recovery*', considered at Committee on 19 September 2023.
  - ii. **Response Received** – from Councillor Thomas, Leader, to the Chair, Councillor Wong's public letter, following pre-decision scrutiny of the report to Cabinet – Cardiff Market Restoration, considered at Committee on 19 September 2023.
  - iii. **Response Received** – from Councillor Thomas, Leader, to the Chair, Councillor Wong's confidential letter, following pre-decision scrutiny of the report to Cabinet – Cardiff Market Restoration, considered at Committee on 19 September 2023.
  - iv. **No Response Required<sup>1</sup>** – from Councillor Thomas, Leader, to the Chair, Councillor Wong's public letter, following scrutiny of proposals

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<sup>1</sup> Full Council on 21 September 2023 considered this item, and the recommendations contained in the Chair's letter were included on the amendment sheet and Cllr Thomas, Leader, stated they had been agreed.

relating to scrutiny of the South East Wales Corporate Joint Committee, considered at Committee on 19 September 2023.

- v. **Response Received** – from Councillor Thomas, Leader, to the Chair, Councillor Wong’s public letter, following pre-decision scrutiny of the report to Cabinet – Shared Prosperity Fund, considered at Committee on 19 September 2023.
- vi. **Response Received** - from Councillor Burke, Cabinet Member - Culture, Parks and Events, to the Chair, Councillor Wong’s public letter, following pre-decision scrutiny of the report to Cabinet titled St David’s Hall Update, considered at Committee on 24 October 2023
- vii. **Response Received** – from Councillor Burke, Cabinet Member - Culture, Parks and Events, to the Chair, Councillor Wong’s confidential letter, following pre-decision scrutiny of the report to Cabinet titled St David’s Hall Update, considered at Committee on 24 October 2023.

3. There are no responses outstanding. Copies of the Chair’s letters and any public responses received can be found on the Council’s website page for the relevant Committee meeting, with a hyperlink provided at the top of the page, entitled ‘*correspondence following the committee meeting*’. Confidential letters have been circulated to Committee Members.

### **Way Forward**

4. During the meeting, Members are able to discuss the correspondence update

### **Legal Implications**

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the

Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

### **Financial Implications**

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

### **RECOMMENDATION**

The Committee is recommended to reflect on the update on correspondence.

**Leanne Weston**  
**Interim Deputy Monitoring Officer**  
**15 November 2023**